



Pamn Henderson
Chair

Robert Carroll
Vice Chair

MEETING OF THE TRANSPORTATION PLANNING ORGANIZATION

Wednesday, August 26, 2026, 3:30 p.m.

Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401

Technical Coordinating Committee (TCC) - 11:00 a.m.

Citizens' Advisory Committee (CAC) - 1:30 p.m.

CALL TO ORDER / INVOCATION / PLEDGE – Chair Pamn Henderson

APPROVAL OF AGENDA

Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

PUBLIC FORUM

Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to three minutes.

FDOT UPDATE - *Bryant Paulk, AICP, Florida Department of Transportation (FDOT) Urban Liaison*

PLANNING AND TRANSIT CONSENT AGENDA:

- 1. ALL COMMITTEES** - Approval of May 2026 Meeting Minutes
- 2. ALL COMMITTEES** – Consideration of Resolution Bay 26-15 Adopting the 2026 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency (LEP)
- 3. TPO ONLY:** Membership Certification for Bay County Transportation Disadvantaged Coordinating Board

PLANNING ACTION ITEMS:

- 1. ENCLOSURE A – ALL COMMITTEES** - Consideration of Resolution Bay 26-14 Amending the Fiscal Year (FY) 2026 – FY 2027 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to Add Previously De-Obligated PL Funds - *Kandase Lee, ECRC CEO*

PLANNING PRESENTATION ITEMS:

- 1. ENCLOSURE B – ALL COMMITTEES** - Congestion Management Process Plan (CMPP) Minor Update – *Jill Nobles, ECRC Staff*

- 2. ENCLOSURE C – ALL COMMITTEES** - Public Participation Process (PPP) Plan for the Bay County Transportation Planning Organization (TPO) – *Rae Emary, ECRC Staff*

PLANNING INFORMATION ITEMS (no presentation necessary):

1. TCC and CAC May 2026 Meeting Minutes
2. Amendment to the FY2026-2030 TIP Letters
3. 2026 Bay TPO Meeting Schedule

TRANSIT AGENDA

TRANSIT PRESENTATION ITEMS:

- 1. ENCLOSURE D – ALL COMMITTEES** – Bayway TDP Major Update – Existing System Review - *Lamar Hobbs, Bay County Transit*

TRANSIT UPDATE

LEGAL UPDATE – *Burke, Blue, Hutchison, Walters & Smith, P.A.*

OTHER BUSINESS – The next Bay TPO meeting will be held on **November 4, 2026**, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC at 1:30 p.m. All meetings will take place at the **Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401.**

ADJOURNMENT: Stay up to date with TPO events and activities by subscribing to the Bay County TPO Interested Parties list by clicking here: [Bay County TPO Interested Parties](#)

Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sea Inglés. Notifique a la Ada Clark (ada.clark@ecrc.org) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY-Florida al menos 48 horas de antelación.

Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. Reasonable accommodations for access will be made in accordance with the American with Disabilities Act and for languages other than English. Please notify ECRC Public Involvement of any special requirements or requests at publicinvolvement@ecrc.org or email Leandra Meredith at Leandra.Meredith@ecrc.org. You may also call 1800-226-8914 or 1-800-955-8771 for TTY-Florida. All requests should be made at least 48 hours in advance.



FDOT UPDATE

PLANNING AND TRANSIT CONSENT AGENDA

**PLANNING AND TRANSIT
CONSENT AGENDA
ALL COMMITTEES**

1. ALL COMMITTEES - Approval of May 2026 Meeting Minutes
2. ALL COMMITTEES – Consideration of Resolution Bay 26-15 Adopting the 2026 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency (LEP)
3. TPO ONLY: Membership Certification for Bay County Transportation Disadvantaged Coordinating Board

CONSENT AGENDA

ITEM 1

TPO MINUTES

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION MEETING MINUTES
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
May 27, 2026

MEMBERS IN ATTENDANCE:

Pamn Henderson, Chair	City of Callaway
Robert Carroll, Vice-Chair	Bay County Commission
Daniel Raffield	Bay County Commission
Erik Fosshage	City of Mexico Beach
Josh Street	City of Panama City
Mary Coburn	City of Panama City Beach
Jack Griffis	City of Springfield
David Griggs	City of Callaway
Sam Peebles	City of Lynn Haven
Pat Perno	City of Lynn Haven
Paul Casto	City of Panama City Beach

MEMBERS NOT IN ATTENDANCE:

Doug Crosby	Bay County Commission
Doug Moore	Bay County Commission
Clair Pease	Bay County Commission
Brian Grainger	City of Panama City
Janice Lucas	City of Panama City
Robbie Hughes	City of Panama City
Allan Branch	City of Panama City

OTHERS IN ATTENDANCE:

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Vincent Spahr	Kimley Horn
Daniel Rosenheim	Burke Blue, P.A Law Firm
<i><u>Virtual Attendance</u></i>	
Brian Graham	Kimley Horn
James McGill	Kimley Horn
Allison Fluitt	Kimley Horn

EMERALD COAST REGIONAL COUNCIL STAFF:

Kandase Lee
Tiffany Bates
Leandra Meredith
Tammy Neal

Gabrielle McVoy
Virtual Attendance:
Rae Emary
Tammy Neal

CALL TO ORDER / INVOCATION / PLEDGE

Chair Henderson called the meeting to order. Commissioner Carroll delivered the invocation followed by the Pledge of Allegiance.

Chair Henderson welcomed newly appointed Mexico Beach Council Member Erik Fosshage to the TPO Board and recognized his first meeting as a member.

APPROVAL OF AGENDA

Staff stated they had an additional agenda item regarding a proposed letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and another letter of support for the U.S. 98/U.S. 231 Capacity Project. Staff explained that the letters were requested to support ongoing transportation improvements and infrastructure enhancement efforts within the region.

Commissioner Coburn moved to approve the agenda as amended. Commissioner Street seconded the motion, and it was unanimously approved.

PUBLIC FORUM

FDOT UPDATE

Bryant Paulk, FDOT Urban Liaison, provided an update on transportation projects within Bay County, reporting that the final segment of the Panama City Beach Parkway (Back Beach Road) widening project from Richard Jackson Boulevard to the Hathaway Bridge was awarded for construction in March 2026. A Notice to Proceed is anticipated during the summer with construction expected to begin in August or September. The project includes approximately \$59 million in construction and utility relocation costs and is anticipated to have a contract duration of approximately 1,500 days.

Chair Henderson requested an update on improvements to State Road 22. Bryant Paulk explained that FDOT is pursuing a Military Access Facility designation modification that would shift the designation to include Star Avenue, State Road 22, and Tyndall Parkway. If approved, the corridor will become part of the Strategic Intermodal System (SIS), increasing eligibility for capacity funding. He indicated that additional information would likely be available during upcoming Work Program discussions.

Commissioner Fosshage asked about the relationship between State Road 22 improvements and the future Gulf Coast Parkway corridor. Bryant Paulk clarified that the current State Road

22 widening effort is separate from the Gulf Coast Parkway project, although the future Gulf Coast Parkway corridor is expected to intersect with State Road 22.

Council Member Coburn requested an update regarding ongoing construction activities near Nautilus Street and Philip Griffiths Sr. Parkway. Bryant Paulk stated that FDOT would coordinate with the project manager and provide an update regarding anticipated completion timelines.

Bryant Paulk also provided an update regarding the Pipeline Road railroad crossing improvement project. He explained that a change in railroad consultants resulted in permit approvals being misplaced, delaying the project. As a result, FDOT has temporarily suspended work while awaiting railroad approval. The intersection has been reopened to allow safe left-turn movements, but the delay may extend six to eight months while railroad approvals are obtained and necessary work is completed.

PLANNING AND TRANSIT CONSENT AGENDA:

- 1. ALL COMMITTEES - Approval of February 2026 Meeting Minutes**
- 2. ALL COMMITTEES - Consideration of Resolution Bay 26-11 Adopting the Fiscal Year (FY) 2027 – FY 2028 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)**

Council Member Coburn moved to approve the consent agenda. Commissioner Griggs seconded the motion, and it was unanimously approved.

PLANNING ACTION ITEMS:

- 1. ENCLOSURE A- ALL COMMITTEES – ROLL CALL VOTE - Consideration of Resolution BAY 26-09 Adopting the Bay County TPO FY 2027-2031 Transportation Improvement Program (TIP) – Gary Kramer, ECRC Staff**

Gary Kramer presented the Fiscal Year 2027–2031 Transportation Improvement Program (TIP) and explained that the TIP represents the culmination of the annual transportation planning process and includes projects programmed for funding within the next five years. He reviewed the public review process and noted that comments received during the review period would be incorporated into the final document.

Chair Henderson opened the required public hearing. No public comments were received.

Council Member Casto moved to authorize the TPO chair to sign Resolution Bay 26-09 adopting the Bay County TPO FY 2027-2031 TIP. Commissioner Raffield seconded the motion.

Roll Call Vote

Mayor Pamn Henderson	Yes
Commissioner Robert Carroll	Yes
Commissioner Daniel Raffield	Yes
Commissioner David Griggs	Yes
Mayor Pro Tem Sam Peebles	Yes
Commissioner Pat Perno	Yes
Commissioner Erik Fosshage	Yes
Commissioner Josh Street	Yes
Council Member Mary Coburn	Yes
Council Member Paul Casto	Yes
Commissioner Jack Griffis	Yes

The motion was unanimously approved.

2. ENCLOSURE B- ALL COMMITTEES - ROLL CALL VOTE - Consideration of Resolution BAY 26-08 Adopting the Bay County FY 2028-2032 Project Priorities - Gary Kramer, ECRC Staff

Gary Kramer presented the FY 2028–2032 Project Priorities. Gary Kramer reviewed the prioritization process and explained how projects are ranked within categories including capacity improvements, Transportation Systems Management projects, Transportation Alternatives projects, public transportation, aviation, and seaport improvements.

Leandra Meredith, ECRC Marketing staff, summarized the public involvement process, including the 30-day comment period, virtual open house, mapping tools, social media outreach, and public workshop. Staff received 142 survey responses identifying congestion, roadway maintenance, safety, intersection operations, and multimodal improvements as top priorities. Comments also cited seasonal tourism, school traffic, construction, and peak-hour congestion, particularly along U.S. 231, State Road 79, State Road 22, and U.S. 98.

Gary Kramer reviewed recommended revisions to the priorities, including correcting a project description on Harrison Avenue and revising the ranking of a Transportation Systems Management project at 23rd Street and State Avenue.

Commissioner Street moved to authorize the TPO chair to sign Resolution Bay 26-08 adopting the Bay County FY 2028-2032 Project Priorities. Commissioner Raffield seconded the motion.

Roll Call Vote

Mayor Pamn Henderson	Yes
Commissioner Robert Carroll	Yes
Commissioner Daniel Raffield	Yes
Commissioner David Griggs	Yes
Mayor Pro Tem Sam Peebles	Yes
Commissioner Pat Perno	Yes
Commissioner Erik Fosshage	Yes
Commissioner Josh Street	Yes
Council Member Mary Coburn	Yes
Council Member Paul Casto	Yes
Commissioner Jack Griffis	Yes

The motion was unanimously approved.

3. ENCLOSURE C – ALL COMMITTEES – ROLL CALL VOTE - Consideration of Resolution Bay 26-10 Adopting the 2050 Bay County TPO Long Range Transportation Plan (LRTP) Cost Feasible Plan – *Gary Kramer, ECRC Staff*

Gary Kramer presented Resolution Bay 26-10 adopting the 2050 Bay County TPO LRTP Cost Feasible Plan. Gary Kramer explained that the Cost Feasible Plan represents the final component of the LRTP update process and must be adopted by June 16, 2026, to satisfy federal requirements.

Brian Graham of Kimley-Horn reviewed the planning process, noting that the LRTP update began approximately eighteen months earlier with data collection, development of goals and objectives, congestion management analysis, and preparation of the Needs Plan. He explained that projects identified through the Congestion Management Process, previous LRTPs, and stakeholder input were evaluated and prioritized before being incorporated into the Cost Feasible Plan. Brian Graham also reviewed public outreach efforts, including the April 14, 2026 public workshop, and reported that no public comments were received on the proposed alternatives.

James McGill of Kimley-Horn presented the revenue forecasts, inflation assumptions, and project funding scenarios used to develop the Cost Feasible Plan. He reviewed existing and committed projects, Transportation Improvement Program projects, SIS projects, and locally funded projects included within the plan. James McGill explained that the recommended hybrid alternative incorporated project priorities, evaluation criteria, and multimodal considerations while remaining fiscally constrained through the year 2050. He also noted that the TCC recommended minor revisions to project descriptions involving turn lane improvements on 23rd Street.

Gary Kramer thanked the LRTP Steering Committee members for their participation

throughout the eighteen-month planning process and noted that both the Technical Coordinating Committee and Citizens' Advisory Committee recommended approval of the Cost Feasible Plan.

Chair Henderson opened the required public hearing. No public comments were received. Chair Henderson subsequently closed the public hearing.

Commissioner Street moved to authorize the TPO chair to sign Resolution Bay 26-10 adopting the 2050 Bay County TPO Long Range Transportation Plan (LRTP) Cost Feasible Plan. Commissioner Raffield seconded the motion.

Roll Call Vote

Mayor Pam Henderson	Yes
Commissioner Robert Carroll	Yes
Commissioner Daniel Raffield	Yes
Commissioner David Griggs	Yes
Mayor Pro Tem Sam Peebles	Yes
Commissioner Pat Perno	Yes
Commissioner Erik Fosshage	No
Commissioner Josh Street	Yes
Council Member Mary Coburn	Yes
Council Member Paul Casto	Yes
Commissioner Jack Griffis	Yes

The motion was approved with Commissioner Fosshage opposed.

4. ENCLOSURE D – ALL COMMITTEES – Consideration of Resolution Bay 26-12 Amending the Fiscal Year (FY) 2025 – FY 2026 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds – *Kandase Lee, ECRC CEO*

Kandase Lee presented Resolution Bay 26-12 amending the FY 2025–FY 2026 UPWP to de-obligate and re-obligate remaining PL funds into the next fiscal year.

Commissioner Perno moved to authorize the TPO chair to sign Resolution Bay 26-12 amending the Fiscal Year (FY) 2025 – FY 2026 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to de-obligate PL funds. Commissioner Street seconded the motion, and it was unanimously approved.

5. ENCLOSURE E – ALL COMMITTEES – Nomination and Election of TPO Board, TCC, and CAC Chair and Vice Chair for FY 2027 - *Kandase Lee, ECRC CEO*

Kandase Lee reviewed the officer election provisions contained within the TPO Bylaws and noted that officers serve one-year terms with no term limits.

Commissioner Carroll nominated Chair Pamn Henderson to continue serving as Chair and nominated Commissioner Robert Carroll to continue serving as Vice Chair for Fiscal Year 2027.

Commissioner Griggs moved to elect Mayor Pamn Henderson as the Bay TPO chair for FY 2027 and Commissioner Robert Carroll as the vice chair for FY 2027. Commissioner Griffis seconded the motion, and it was unanimously approved.

6. ADD ON ITEM – ALL COMMITTEES - Letter of Support for The City of Panama City's Railroad Crossing Elimination (RCE) Grant Application and Letter of Support for the U.S. 98/U.S. 231 Capacity Project

Kandase Lee presented an additional agenda item regarding a proposed letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and a letter of support for the U.S. 98/U.S. 231 capacity project.

Commissioner Raffield moved to authorize the TPO chair sign the letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and the letter of support for the U.S. 98/U.S. 231 capacity project. Commissioner Coburn seconded the motion, and it was unanimously approved.

PLANNING INFORMATION ITEMS (no presentation necessary):

1. TCC and CAC February 2026 Meeting Minutes
2. Amendment to the FY2026-2030 TIP Letters
3. FDOT MPO Joint Certification
4. 2026 Bay TPO Meeting Schedule

TRANSIT AGENDA

TRANSIT ACTION ITEMS:

1. **ENCLOSURE G – ALL COMMITTEES – Consideration of Resolution Bay 26-13 Approving the 911 Cellphone Bank Participation Agreement- Lamar Hobbs, Bay County Transit**

Lamar Hobbs provided a transit update and advised the Board that Resolution Bay 26-13 regarding the 911 Cellphone Bank Participation Agreement had been withdrawn from consideration at this time. Lamar Hobbs explained that additional review of Florida statutory requirements indicated the program would require more administrative effort than

originally anticipated, and staff wished to further evaluate the proposal before bringing it back to the Board.

TRANSIT UPDATE

Lamar Hobbs provided an update regarding operations at the Bayway bus wash facility. He reported that the City of Lynn Haven began utilizing the facility during May and had used the system approximately fifteen times since implementation. Lamar Hobbs noted that the program was operating successfully and that Bayway staff anticipated opening the facility to additional governmental agencies in the future.

Board members discussed transit funding challenges, including declining advertising revenues resulting from restrictions on advertisements placed on FDOT-funded vehicles. Lamar Hobbs reported that annual advertising revenues have decreased from approximately \$98,000 to approximately \$74,000 and may continue declining in future years. He also discussed efforts to reduce operating costs through partnerships with Uber and Lyft and expansion of microtransit services.

Board members expressed support for Bayway Transit and acknowledged the importance of identifying sustainable funding sources to offset declining revenues while maintaining transit services throughout Bay County.

LEGAL UPDATE – *Burke, Blue, Hutchison, Walters & Smith, P.A.*

None

OTHER BUSINESS – The next Bay TPO meeting will be held on August 26, 2026, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC at 1:30 p.m. All meetings will take place at the Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401.

ADJOURNMENT

CONSENT

AGENDA ITEM 2

CONSENT AGENDA

ITEM 2

ALL COMMITTEES

SUBJECT: Consideration of Resolution Bay 26-15 Adopting the 2026 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency (LEP)

ORIGIN OF SUBJECT: UPWP

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: Every three years, staff are required to complete a comprehensive update of the Title VI Plan to ensure it remains accurate and compliant with federal requirements. The update includes the most recent demographic data for advisory committees and the region, updated contact information, revisions to reflect current practices, and improvements to the document's design and layout.

In addition to the major update completed every three years, staff reviews the Title VI Plan annually to identify and incorporate any minor updates that may be needed. This annual review helps ensure the plan remains current between major updates and continues to reflect the organization's policies, procedures, and contact information.

The draft 2026 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency (LEP) Plan can be found here:

https://ecrc.org/resource_center/public_involvement/bay_county_tpo_marketing_and_outreach.php#outer-1634

Attached is the following:

- Resolution Bay 26-15

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution Bay 26-15 approving the 2026 Title VI Plan with Language Assistance Plan, which includes the required major updates. This action is requested to keep the TPO in Title VI requirement compliance. Contact Leandra Meredith, ECRC staff at 850-332-7976 ext 203, or leandra.meredith@ecrc.org if additional information is needed.

RESOLUTION BAY 26-15

A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AUTHORIZING THE SIGNATURE AND APPROVAL OF THE UPDATED TITLE VI AND NONDISCRIMINATION POLICY AND PLAN INCLUDING LIMITED ENGLISH PROFICIENCY (LEP)

WHEREAS, the Bay County Transportation Planning Organization is the Transportation Planning Organization designated by the governor of the State of Florida as being responsible with the State of Florida, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

WHEREAS, the Bay County TPO is the recipient of state and federal grant funds for public transportation in the – Urbanized Area; and

WHEREAS, state and federal grants impose certain obligations; and

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The Bay County TPO adopts the 2026 Title VI and Nondiscrimination Policy and Plan Including Limited English Proficiency (LEP) major update.

Passed and duly adopted by the Bay County Transportation Planning Organization held on this 26th day of August 2026.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pamn Henderson, Chair

ATTEST: _____

CONSENT AGENDA

ITEM 3

CONSENT AGENDA

ITEM 3

TPO ONLY

SUBJECT: Membership Certification for Bay County Transportation Disadvantaged Coordinating Board

ORIGIN OF SUBJECT: Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: In compliance with Rule 41-2, the Designated Official Planning Agency (the TPO) appoints members to the Transportation Disadvantaged Coordinating Boards for counties within the TPO planning boundary. The Bay County Transportation Disadvantaged Coordinating Board request that the TPO certify the Bay County board membership.

Attached is the following:

- Membership Certification for Bay County

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign the Bay County Transportation Disadvantaged Coordinating Board Membership Certification. This action is recommended to maintain the function of the Transportation Disadvantaged Coordinating Board in Bay County. Contact Howard Vanselow ECRC staff, at howard.vanselow@ecrc.org or (850) 332-7976, Extension 231, if additional information is needed.

COORDINATING BOARD MEMBERSHIP CERTIFICATION
BAY COUNTY, FLORIDA

NAME: BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

ADDRESS: P. O. Box 11399, Pensacola, FL 32524

The Metropolitan Planning Organization named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

REPRESENTATION	MEMBER	ALTERNATE	TERM
(1) Chair (Elected Official & Vice Chair)	Pamn Henderson	Rodney Friend	
(2) Florida Department of Transportation	Toni Prough	Zach Balassone	
(3) Department Of Children & Families	Missy Lee	Kayla Williams	
(4) Local Public Education	Sharis Robinson	Agency Staff	
(5) Florida Department of Education	Allen Simmons	Roderick Pearson	
(6) Veteran Services	Michael Butler	Anthony Workman	
(7) Community Action	Gina Littleton	Agency Staff	
(8) Elderly	Vacant	Vacant	
(9) Disabled	Robert Cox	Vacant	
(10) Citizen Advocate/User of Transportation	Jonathan Jones	Vacant	2026-29
(11) Citizen Advocate	Rodney Friend	Vacant	2026-29
(12) Children at Risk	Janice Flowers	Thao NGuyen	
(13) Mass/Public Transit	N/A	N/A	
(14) Department of Elder Affairs	Joel Booth	Karen Coffman	
(15) Private Transportation Industry	Vacant	Vacant	
(16) Agency for Health Care Administration	Ashlee Barton	Latarsha Hampton	
(17) Agency for Person with Disabilities	Linda Donar	Nicole Miller	
(18) Workforce Development Board	Dewey Powell	Jeannie Waxenfelter	
(19) Local Medical Community	Sharon Trainor	Agency Staff	

SIGNATURE: _____ TITLE: Bay County TPO Chair

DATE: _____

PLANNING ACTION ITEMS

ENCLOSURE A

ENCLOSURE A ALL COMMITTEES

SUBJECT: Consideration of Resolution Bay 26-14 Amending the Fiscal Year (FY) 2026 – FY 2027 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to Add Previously De-Obligated PL Funds

ORIGIN OF SUBJECT: FDOT MPO Program Handbook

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The UPWP is a statement of work identifying the planning priorities and activities to be carried out within a Metropolitan Planning Area (MPA). At a minimum, a UPWP includes a description of the planning work and resulting products and identifies who will perform the work, timeframes for completing the work, the cost of the work and sources of funds. (23 C.F.R. 450.104).

The Bay County TPO previously de-obligated FY 2025 – FY 2026 funds to make them available for programming in the subsequent UPWP cycle. These funds are now available and eligible to be incorporated into the FY 2026 – FY 2027 UPWP beginning July 1, 2026; as funds are authorized and available, ensuring that they are utilized without delay and aligned with current planning priorities.

The Bay County TPO proposes to add the following previously de-obligated funds into the FY 2026 – FY 2027 UPWP:

- PL (Planning) \$100,000
Total Amount: \$100,000

Attached is the following:

- Resolution Bay 26-14

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution BAY 26-14 amending the FY 2026 – FY 2027 Unified Planning Work Program to add previously de-obligated PL funds from the prior fiscal year and authorizing the ECRC CEO to execute the updated FDOT/MPO agreement. This action is recommended to ensure the work is in place with a supporting budget. Contact Kandase Lee, ECRC CEO, at kandase.lee@ecrc.org if additional information is needed.

RESOLUTION BAY 26-14

A RESOLUTION OF THE BAY TRANSPORTATION PLANNING ORGANIZATION AMENDING FY 2026 - FY 2027 UNIFIED PLANNING WORK PROGRAM (UPWP) TO ADD PREVIOUSLY DE-OBLIGATED PL FUNDS

WHEREAS, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of Florida as being responsible for carrying out the continuing, cooperative and comprehensive transportation decision making process for the Bay TPO Area; and

WHEREAS, the Federal Government, under the authority of 23 United States Code and any subsequent applicable amendments requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated metropolitan areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area; which includes the Unified Planning Work Program (UPWP) that contains a work plan and budget; and

WHEREAS, if a TPO has previously de-obligated funds that can be programmed in the current two-year UPWP, the TPO must take action to inform the Florida Department of Transportation District so that the funds are added into the new UPWP budget beginning July 1, 2026, as funds are authorized and available; and

WHEREAS, the Bay TPO has identified the following previously de-obligated funds to be added to the FY 2026 – FY 2027 UPWP:

- PL (Planning) \$100,000
Total Amount: \$100,000

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

The TPO hereby approves the amendment to the FY 2026 – FY 2027 UPWP to add the above-referenced previously de-obligated funds and authorizes submission to the Florida Department of Transportation for incorporation into the Five-Year Work Program and applicable agreements.

Passed and duly adopted by the Bay Transportation Planning Organization on this 26th day of August 2026.

**BAY TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____
Pamn Henderson, Chair

ATTEST: _____

PLANNING PRESENTATION ITEMS

ENCLOSURE B

ENCLOSURE B ALL COMMITTEES

SUBJECT: Congestion Management Process Plan (CMPP) Minor Update

ORIGIN OF SUBJECT: Unified Planning Work Program (UPWP) Task 3: Data Development and Management

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The purpose of the Congestion Management Process Plan (CMPP) is to identify, monitor, and rate the performance of transportation facilities (roadways, bike lanes, sidewalks, and transit services). It will also suggest strategies for managing demand and encouraging commuting alternatives and low-cost, short-term actions to alleviate congestion. The CMPP is a tool used to evaluate the performance of transportation facilities by identifying where congestion exists.

The CMPP major update takes place every five years to coincide with the TPO's Long Range Transportation Plan (LRTP) update. The major update was completed in August 2025 as part of the 2050 LRTP and can be found at: www.ecrc.org/Bay2050LRTP. The CMPP reviews specific strategies and projects (such as congested areas and corridors) as a part of the overall identification of opportunities for process improvement.

A minor update takes place on an annual basis and is documented through the CMPP minor update report to coordinate its implementation with TIP development. The annual CMPP minor update reflects the accomplishments in terms of congestion mitigation expected by the TPO by evaluating performance measures and the Level of Service (LOS) tables. FDOT publishes the annual LOS metrics at [FDOT District 3 Level of Service](#) via interactive map. The Performance Measures and Performance Targets (Table 5) are also updated annually as part of the CMPP minor update.

The draft 2026 CMPP Minor Update Report can be found at the following link:
https://www.ecrc.org/programs/transportation_planning/bay_county_tpo/plans_and_documents/index.php#outer-56

RECOMMENDED ACTION: This item is for review and comment. Adoption will be requested in **November**. Submit comments and questions by October 16, 2026 to Jill Nobles, ECRC staff, at (850) 332-7976, ext. 212 or jill.nobles@ecrc.org.

ENCLOSURE C

ENCLOSURE C ALL COMMITTEES

SUBJECT: Public Participation Process (PPP) Plan for the Bay County Transportation Planning Organization (TPO)

ORIGIN OF SUBJECT: Code of Federal Regulations (CFR 450.316) and the Florida Metropolitan Planning Organization (MPO) Handbook

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The PPP provides guidelines for achieving high-quality public involvement in the development of major planning documents and programs. Effective public participation begins early in the planning process and continues throughout, helping to avoid, minimize, and mitigate negative impacts while providing the best solutions.

The PPP is reviewed every five years with coordination from the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Florida Department of Transportation (FDOT).

The 45-day review period for the plan begins August 26, 2026, and closes on October 13, 2026.

The draft PPP can be viewed beginning August 26, 2026, under the following link:

<https://www.ecrc.org/BAYPublicInvolvement>

Comments will be documented, addressed, and presented to the Bay County TPO by ECRC staff.

RECOMMENDED ACTION: This item is for review and comment. Adoption will be requested in **November**. Please have comments submitted no later than **5:00 p.m.** on **October 13, 2026**. Contact Marketing and Outreach at (850) 332-7976 or marketing@ecrc.org if additional information is needed.

PLANNING INFORMATION PACKAGE

BAY COUNTY TECHNICAL COORDINATING COMMITTEE (TCC)
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
May 27, 2026

MEMBERS IN ATTENDANCE:

John Adair, Vice Chair	City of Panama City Beach
Scott Chandler	Bay County
Cliff Johnson	Bay County
Sam Buccieri	City of Mexico Beach
Jonathan Hayes	City of Panama City
Clint Murphy	City of Panama City
Matt DeVito	City of Panama City

MEMBERS NOT IN ATTENDANCE:

Eddie Cook, Chair	City of Callaway
Keith Bryant	Bay County
Doug Lee	Bay County School District
Harrison Neilly	Bay Way
Ben Janke	City of Lynn Haven
Kathryn Younce	City of Panama City Beach
Tony Summerlin	City of Parker
John Skaggs	Naval Coastal Systems Station
Richard McConnell	Northwest Florida Beaches International Airport
Parker McClellan, Jr.	Northwest Florida Beaches International Airport
Bob Majka	Port of Panama City
Cheri Moon	Tyndall Air Force Base

OTHERS IN ATTENDANCE:

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Sam Buccieri	PWD Mexico Beach
Carol Kent Smith	Gund Management Group
Mary Beth Washnock	Gund Management Group
Jason Alderman	Gund Management Group
Matt Devito	Panama City
Scott Chandler	Bay County
<i><u>Virtual Attendance</u></i>	
Brian Graham	Kimley Horn
James McGill	Kimley Horn
Allison Fluitt	Kimley Horn

EMERALD COAST REGIONAL COUNCIL STAFF:

Kandase Lee
Tiffany Bates
Leandra Meredith
Tammy Neal
Gabrielle McVoy
Virtual Attendance:
Rae Emary
Tammy Neal

CALL TO ORDER / INVOCATION / PLEDGE

Vice Chair Adair called the meeting to order.

APPROVAL OF AGENDA

Staff stated they had an additional agenda item regarding a proposed letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and another letter of support for the U.S. 98/U.S. 231 Capacity Project. Staff explained that the letters were requested to support ongoing transportation improvements and infrastructure enhancement efforts within the region.

Jonathan Hayes moved to approve the agenda as amended. Clint Murphy seconded the motion, and it was unanimously approved.

PUBLIC FORUM

FDOT UPDATE

Bryant Paulk provided an update regarding transportation projects within Bay County, reporting that the final segment of the Panama City Beach Parkway (Back Beach Road) widening project between Richard Jackson Boulevard and the Hathaway Bridge had been awarded for construction. He advised that a notice to proceed is anticipated in mid-June and construction activities are expected to begin between August and September 2026. The project includes approximately \$60 million in construction and utility relocation improvements and is expected to have a contract duration of approximately 1,500 days.

PLANNING AND TRANSIT CONSENT AGENDA:

- 1. ALL COMMITTEES - Approval of February 2026 Meeting Minutes**
- 2. ALL COMMITTEES - Consideration of Resolution Bay 26-11 Adopting the Fiscal Year (FY) 2027 – FY 2028 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)**

Jonathan Hayes moved to approve the February TCC meeting minutes and to recommend that the TPO approve the remaining consent agenda. Clint Murphy seconded the motion, and it was unanimously approved.

PLANNING ACTION ITEMS:

1. ENCLOSURE A- ALL COMMITTEES - ROLL CALL VOTE - Consideration of Resolution BAY 26-09 Adopting the Bay County TPO FY 2027-2031 Transportation Improvement Program (TIP) - Gary Kramer, ECRC Staff

Gary Kramer presented the Fiscal Year 2027–2031 Transportation Improvement Program (TIP) and explained that the TIP represents the culmination of the annual transportation planning process and includes projects programmed for funding within the next five years. He reviewed the public review process and noted that comments received during the review period would be incorporated into the final document.

Jonathan Hayes moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-09 adopting the Bay County TPO FY 2027-2031 TIP. Clint Murphy seconded the motion, and it was unanimously approved.

2. ENCLOSURE B- ALL COMMITTEES - ROLL CALL VOTE - Consideration of Resolution BAY 26-08 Adopting the Bay County FY 2028-2032 Project Priorities - Gary Kramer, ECRC Staff

Gary Kramer presented Resolution Bay 26-08 adopting the FY 2028–2032 Project Priorities and reviewed the prioritization process, explaining that completed projects are removed from the list, fully funded projects are moved to the fully funded list, and new projects are added to the priority rankings as appropriate. He reviewed the project categories, including roadway capacity projects, Transportation Systems Management projects, Transportation Alternatives projects, public transportation, aviation, and seaport projects.

Leandra Meredith, ECRC Marketing staff, summarized the public involvement effort conducted during development of the priorities. She reported that the Bay County TPO conducted a 30-day public survey and comment period, maintained an online virtual open house and interactive map, and hosted a public workshop. The survey received 142 responses from throughout the TPO area and resulted in 43 new email subscribers.

Survey results indicated that traffic congestion, roadway maintenance, safety improvements, and intersection operations remain the public's highest transportation priorities. Respondents identified seasonal tourism, school traffic,

construction activity, and peak-hour traffic as major contributors to congestion. Comments frequently referenced concerns regarding U.S. 231, State Road 79, State Road 22, and U.S. 98.

Gary Kramer reviewed recommended revisions to the project priorities, including correcting the Harrison Avenue project description and modifying the Transportation Systems Management project at State Avenue and 23rd Street.

Committee members discussed the proposed turn lane improvement at State Avenue and 23rd Street. Following discussion, the committee agreed that the project description should clarify that the proposed improvement consists of an eastbound right-turn lane rather than a westbound right-turn lane. Members also requested clarification regarding turn lane improvements at Lisenby Avenue and 23rd Street. Staff agreed to revise the project descriptions accordingly prior to final adoption.

Jonathan Hayes moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-08 adopting the Bay County FY 2028-2032 Project Priorities with the recommended changes. Scott Chandler seconded the motion, and it was unanimously approved.

3. ENCLOSURE C – ALL COMMITTEES – ROLL CALL VOTE – Consideration of Resolution Bay 26-10 Adopting the 2050 Bay County TPO Long Range Transportation Plan (LRTP) Cost Feasible Plan – *Gary Kramer, ECRC Staff*

Gary Kramer presented Resolution Bay 26-10 adopting the 2050 Bay County Long Range Transportation Plan Cost Feasible Plan.

Representatives from Kimley-Horn reviewed the Long Range Transportation Plan development process, including data collection, goal development, congestion management analysis, needs identification, project prioritization, and preparation of the Cost Feasible Plan. Staff noted that the LRTP update began approximately eighteen months earlier and is required to be adopted by June 16, 2026.

Brian Graham reviewed previous public outreach efforts and reported that no public comments were received regarding the draft Cost Feasible Plan alternatives presented during the April 14 public workshop.

James McGill reviewed revenue forecasts, project inflation factors, existing and committed projects, Transportation Improvement Program projects, Strategic Intermodal System projects, and locally funded projects included within the plan. He also reviewed the hybrid alternative selected for inclusion within the Cost Feasible Plan.

Committee members discussed several proposed safety projects and requested clarification regarding project descriptions for improvements at State Avenue and 23rd Street and Lisenby Avenue and 23rd Street. Kimley-Horn agreed to revise the project descriptions for clarity in the final document.

Gary Kramer recognized the efforts of the Long Range Transportation Plan Steering Committee and thanked members for their participation throughout the eighteen-month planning process.

Jonathan Hayes moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-10 adopting the 2050 Bay County TPO Long Range Transportation Plan (LRTP) Cost Feasible Plan. Clint Murphy seconded the motion and it was unanimously approved.

4. ENCLOSURE D – ALL COMMITTEES – Consideration of Resolution Bay 26-12 Amending the Fiscal Year (FY) 2025 – FY 2026 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds – *Kandase Lee, ECRC CEO*

Kandase Lee presented Resolution Bay 26-12 amending the Fiscal Year 2025–Fiscal Year 2026 Unified Planning Work Program and explained that the amendment would de-obligate remaining Planning (PL) funds from the current fiscal year and re-obligate those funds into the following fiscal year. She noted that the action is a routine administrative process necessary to carry forward unexpended planning funds and does not return any funds to FDOT.

Jonathan Hayes moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-12 amending the Fiscal Year (FY) 2025 – FY 2026 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to de-obligate PL funds. Clint Murphy seconded the motion, and it was unanimously approved.

5. ENCLOSURE E – ALL COMMITTEES – Nomination and Election of TPO Board, TCC, and CAC Chair and Vice Chair for FY 2027 - *Kandase Lee, ECRC CEO*

Kandase Lee reviewed the annual officer election requirements and advised that officers serve one-year terms and may serve multiple terms.

Jonathan Hayes moved to elect John Adair to serve as TCC chair for FY 2027. Clint Murphy seconded the motion, and it was unanimously approved.

Clint Murphy moved to elect Jonathan Hayes as TCC Vice Chair. Matt DeVito seconded the motion, and it was unanimously approved.

6. ADD ON ITEM – ALL COMMITTEES - Letter of Support for The City of Panama City's Railroad Crossing Elimination (RCE) Grant Application and Letter of Support for the U.S. 98/U.S. 231 Capacity Project

Kandase Lee presented an additional agenda item regarding a proposed letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and a letter of support for the U.S. 98/U.S. 231 capacity project. Kandase Lee explained that the letters were being requested to support ongoing transportation improvements and infrastructure enhancement efforts within the region.

Jonathan Hayes moved to recommend the TPO authorize the TPO chair to sign the letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and letter of support for the U.S. 98/U.S. 231 capacity project. Clint Murphy seconded the motion, and it was unanimously approved.

PLANNING INFORMATION ITEMS (no presentation necessary):

1. TCC and CAC February 2026 Meeting Minutes
2. Amendment to the FY2026-2030 TIP Letters
3. FDOT MPO Joint Certification
4. 2026 Bay TPO Meeting Schedule

TRANSIT AGENDA

TRANSIT ACTION ITEMS:

1. **ENCLOSURE G – ALL COMMITTEES – Consideration of Resolution Bay 26-13 Approving the 911 Cellphone Bank Participation Agreement- Lamar Hobbs, Bay County Transit**

Lamar Hobbs presented Resolution Bay 26-13 approving participation in the 911 Cell Phone Bank Program and explained that the program allows Bayway Transit to donate unclaimed cell phones and electronic devices collected through the transit system's lost and found process. The devices would be repurposed and provided to domestic violence shelters, human service organizations, and law enforcement agencies to assist individuals in need of emergency communications.

Lamar Hobbs advised that the program had been reviewed by legal counsel and that Bayway Transit would comply with state requirements regarding retention periods and reasonable efforts to identify owners before surplus disposal.

Jonathan Hayes moved to recommend the TPO authorize the TPO chair sign Resolution Bay 26-13 approving the 911 Cellphone Bank Participation Agreement. Clint Murphy seconded the motion, and it was unanimously approved.

TRANSIT UPDATE

LEGAL UPDATE – *Burke, Blue, Hutchison, Walters & Smith, P.A.*

OTHER BUSINESS – The next Bay TPO meeting will be held on August 26, 2026, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC at 1:30 p.m. All meetings will take place at the Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401.

ADJOURNMENT

BAY COUNTY CITIZENS' ADVISORY COMMITTEE (CAC)
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
May 27, 2026

MEMBERS IN ATTENDANCE:

Ali C. Frohlich, Chair
James Pretlow, Vice-Chair
Paul Bohac
Robert Wood

MEMBERS NOT IN ATTENDANCE:

Walter R. Akins
Marty Kirkland
Stanley Parron
Thomas Robinson, MD
Patty J. Strohmenger

OTHERS IN ATTENDANCE:

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Sam Buccieri	PWD Mexico Beach
Carol Kent Smith	Gund Management Group
Mary Beth Washnock	Gund Management Group
Jason Alderman	Gund Management Group
Matt Devito	Panama City
<u>Virtual Attendance</u>	
Brian Graham	Kimley Horn
James McGill	Kimley Horn

EMERALD COAST REGIONAL COUNCIL STAFF:

Kandase Lee
Tiffany Bates
Leandra Meredith
Tammy Neal
Gabrielle McVoy
Virtual Attendance:
Rae Emary
Tammy Neal

CALL TO ORDER / INVOCATION / PLEDGE

Chair Frohlich called the meeting to order. Paul Bohac delivered the invocation, and members recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Staff stated they had an additional agenda item regarding a proposed letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and another letter of support for the U.S. 98/U.S. 231 Capacity Project. Staff explained that the letters were requested to support ongoing transportation improvements and infrastructure enhancement efforts within the region.

Paul Bohac moved to approve the agenda as amended. Robert Wood seconded the motion, and it was unanimously approved.

PUBLIC FORUM

FDOT UPDATE

Bryant Paulk provided an update regarding transportation projects within Bay County, reporting that the final segment of the Panama City Beach Parkway (Back Beach Road) widening project between Richard Jackson Boulevard and the Hathaway Bridge had been awarded for construction. He advised that a notice to proceed is anticipated in mid-June and construction activities are expected to begin between August and September 2026. The project includes approximately \$60 million in construction and utility relocation improvements and is expected to have a contract duration of approximately 1,500 days.

Committee members discussed anticipated completion schedules for other segments of Panama City Beach Parkway. Bryant Paulk advised that the Richard Jackson Boulevard to Nautilus Street segment is expected to be completed during winter 2027, while the Nautilus Street to State Road 79 segment is anticipated to be completed by summer 2027. Members also discussed future concepts associated with the Gulf Coast Parkway extension and potential connections through the Panama City Beach area.

Bryant Paulk also provided an update on the DuPont Bridge replacement project, noting that the design-build contractor continues advancing final design efforts while preliminary construction activities are underway. He reported that completion is anticipated around early 2030.

PLANNING AND TRANSIT CONSENT AGENDA:

1. ALL COMMITTEES - Approval of February 2026 Meeting Minutes

Tiffany Bates noted that Chair Frohlich had been omitted from the attendance record in the February 2026 CAC meeting minutes. Ms. Bates advised that the minutes would be corrected to reflect his attendance.

2. ALL COMMITTEES - Consideration of Resolution Bay 26-11 Adopting the Fiscal

Year (FY) 2027 – FY 2028 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)

Paul Bohac moved to approve the February CAC meeting minutes and recommend the TPO approve the remaining consent agenda with the amendment to the minutes. Robert Wood seconded the motion, and it was unanimously approved.

PLANNING ACTION ITEMS:

1. ENCLOSURE A- ALL COMMITTEES – ROLL CALL VOTE - Consideration of Resolution BAY 26-09 Adopting the Bay County TPO FY 2027-2031 Transportation Improvement Program (TIP) – *Gary Kramer, ECRC Staff*

Gary Kramer presented the Fiscal Year 2027–2031 Transportation Improvement Program (TIP) and explained that the TIP represents the culmination of the annual transportation planning process and includes projects programmed for funding within the next five years. He reviewed the public review process and noted that comments received during the review period would be incorporated into the final document.

Robert Wood moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-09 adopting the Bay County TPO FY 2027-2031 TIP. Paul Bohac seconded the motion, and it was unanimously approved.

2. ENCLOSURE B- ALL COMMITTEES – ROLL CALL VOTE - Consideration of Resolution BAY 26-08 Adopting the Bay County FY 2028-2032 Project Priorities – *Gary Kramer, ECRC Staff*

Gary Kramer presented Resolution Bay 26-08 adopting the FY 2028–2032 Project Priorities and reviewed the prioritization process, explaining that completed projects are removed from the list, fully funded projects are moved to the fully funded list, and new projects are added to the priority rankings as appropriate. He reviewed the project categories, including roadway capacity projects, Transportation Systems Management projects, Transportation Alternatives projects, public transportation, aviation, and seaport projects.

Leandra Meredith, ECRC Marketing staff, summarized the public involvement effort conducted during development of the priorities. She reported that the Bay County TPO conducted a 30-day public survey and comment period, maintained an online virtual open house and interactive map, and hosted a public workshop. The survey received 142 responses from throughout the TPO area and resulted in 43 new email subscribers.

Survey results indicated that traffic congestion, roadway maintenance, safety improvements, and intersection operations remain the public's highest transportation priorities. Respondents identified seasonal tourism, school traffic, construction activity, and peak-hour traffic as major contributors to congestion. Comments frequently referenced concerns regarding U.S. 231, State Road 79, State Road 22, and U.S. 98.

Gary Kramer reviewed recommended revisions to the project priorities, including correcting the Harrison Avenue project description and modifying the Transportation Systems Management project at State Avenue and 23rd Street. He advised that the Technical Coordinating Committee recommended approval of the priorities with the proposed revisions.

James Pretlow moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-08 adopting the Bay County FY 2028-2032 Project Priorities with the TCC additional recommendation. Paul Bohac seconded the motion, and it was unanimously approved.

3. ENCLOSURE C – ALL COMMITTEES – ROLL CALL VOTE - Consideration of Resolution Bay 26-10 Adopting the 2050 Bay County TPO Long Range Transportation Plan (LRTP) Cost Feasible Plan – *Gary Kramer, ECRC Staff*

Gary Kramer presented Resolution Bay 26-10 adopting the 2050 Bay County Long Range Transportation Plan (LRTP) Cost Feasible Plan.

Gary Kramer explained that federal regulations require adoption of an updated Long Range Transportation Plan every five years and that the 2050 LRTP must be adopted by June 16, 2026. He noted that the Cost Feasible Plan represents the final remaining component of the LRTP update process.

Brian Graham of Kimley-Horn reviewed the LRTP development process, including project initiation, data collection, goal development, congestion management analysis, project prioritization, and development of the Cost Feasible Plan. He noted that five of the six major plan components had already been adopted and that the Cost Feasible Plan represented the final step in completing the LRTP update.

James McGill reviewed the revenue forecasts and financial assumptions used to develop the plan, including federal and state transportation revenues, Strategic Intermodal System funding, project inflation factors, existing and committed projects, Transportation Improvement Program projects, and locally funded projects. He explained that the hybrid alternative incorporated project priorities, evaluation criteria, and multimodal considerations while remaining fiscally constrained through

the year 2050.

Committee members discussed several projects included in the Cost Feasible Plan, including West Bay Parkway, State Road 22 improvements, and intersection improvements at State Avenue and 23rd Street and Lisenby Avenue and 23rd Street. Staff advised that the Technical Coordinating Committee recommended revisions to clarify project descriptions associated with those intersection improvements.

Paul Bohac expressed appreciation for the significant amount of work completed by ECRC staff and the LRTP Steering Committee throughout the eighteen-month planning process. Gary Kramer acknowledged the contributions of Steering Committee members and thanked them for their participation.

Paul Bohac moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-10 adopting the 2050 Bay County TPO Long Range Transportation Plan (LRTP) Cost Feasible Plan. Robert Wood seconded the motion, and it was unanimously approved.

4. ENCLOSURE D – ALL COMMITTEES – Consideration of Resolution Bay 26-12 Amending the Fiscal Year (FY) 2025 – FY 2026 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds – *Kandase Lee, ECRC CEO*

Kandase Lee presented Resolution Bay 26-12 amending the Fiscal Year 2025–Fiscal Year 2026 Unified Planning Work Program and explained that the amendment would de-obligate remaining Planning (PL) funds from the current fiscal year and re-obligate those funds into the following fiscal year. She noted that the action is a routine administrative process necessary to carry forward unexpended planning funds and does not return any funds to FDOT.

Robert Wood moved to recommend the TPO authorize the TPO chair to sign Resolution Bay 26-12 amending the Fiscal Year (FY) 2025 – FY 2026 Bay Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to de-obligate PL funds. Paul Bohac seconded the motion, and it was unanimously approved.

5. ENCLOSURE E – ALL COMMITTEES – Nomination and Election of TPO Board, TCC, and CAC Chair and Vice Chair for FY 2027 - *Kandase Lee, ECRC CEO*

Kandase Lee reviewed the annual officer election requirements and advised that officers serve one-year terms and may serve multiple terms.

Paul Bohac moved to elect Ali Frohlich to serve as CAC chair for FY 2027. Robert

Wood seconded the motion, and it was unanimously approved.

Paul Bohac moved to elect James Pretlow as CAC vice chair for FY 2027. Robert Wood seconded the motion, and it was unanimously approved.

6. ADD ON ITEM – ALL COMMITTEES - Letter of Support for The City of Panama City's Railroad Crossing Elimination (RCE) Grant Application and Letter of Support for the U.S. 98/U.S. 231 Capacity Project

Kandase Lee presented an additional agenda item regarding a proposed letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and a letter of support for the U.S. 98/U.S. 231 capacity project. Kandase Lee explained that the letters were being requested to support ongoing transportation improvements and infrastructure enhancement efforts within the region.

Paul Bohac moved to recommend the TPO authorize the TPO chair to sign the letter of support for the City of Panama City's Railroad Crossing Elimination (RCE) grant application and letter of support for the U.S. 98/U.S. 231 capacity project. Robert Wood seconded the motion, and it was unanimously approved.

PLANNING INFORMATION ITEMS (no presentation necessary):

1. TCC and CAC February 2026 Meeting Minutes
2. Amendment to the FY2026-2030 TIP Letters
3. FDOT MPO Joint Certification
4. 2026 Bay TPO Meeting Schedule

TRANSIT AGENDA

TRANSIT ACTION ITEMS:

1. ENCLOSURE G – ALL COMMITTEES – Consideration of Resolution Bay 26-13 Approving the 911 Cellphone Bank Participation Agreement- Lamar Hobbs, Bay County Transit

Lamar Hobbs presented Resolution Bay 26-13 approving participation in the 911 Cell Phone Bank Program and explained that the program allows Bayway Transit to donate unclaimed cell phones and electronic devices collected through the transit system's lost and found process. The devices would be repurposed and provided to domestic violence shelters, human service organizations, and law enforcement agencies to assist individuals in need of emergency communications.

Lamar Hobbs advised that the program had been reviewed by legal counsel and that Bayway Transit would comply with state requirements regarding retention periods and reasonable efforts to identify owners before surplus disposal.

Robert Wood moved to recommend the TPO authorize the TPO chair sign Resolution Bay 26-13 approving the 911 Cellphone Bank Participation Agreement. James Pretlow seconded the motion, and it was unanimously approved.

TRANSIT UPDATE

Lamar Hobbs provided a comprehensive overview of Bayway Transit services, ridership trends, and funding sources.

Lamar Hobbs reviewed Bayway's four primary service modes, including fixed-route service, microtransit, demand response transportation, and the agency's Uber partnership program. He explained that microtransit services have experienced significant growth since implementation and noted that the Uber partnership has provided a cost-effective method for expanding transportation options for eligible riders.

Lamar Hobbs also reviewed systemwide ridership trends, funding sources, operating expenses, and capital investments. He reported that fixed-route service remains the agency's most heavily utilized mode while microtransit continues to experience substantial growth.

Committee members discussed transportation disadvantaged services, funding challenges, advertising revenue limitations, and opportunities to leverage additional federal and state funding sources. Committee members expressed appreciation for the detailed presentation and commended Bayway Transit staff for the quality of service provided throughout the community.

LEGAL UPDATE – *Burke, Blue, Hutchison, Walters & Smith, P.A.*

OTHER BUSINESS – The next Bay TPO meeting will be held on August 26, 2026, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC at 1:30 p.m. All meetings will take place at the Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401.

ADJOURNMENT

TRANSIT PRESENTATION ITEMS

ENCLOSURE D

ENCLOSURE D ALL COMMITTEES

SUBJECT: Bayway TDP Major Update – Existing System Review

ORIGIN OF SUBJECT: Bay County Board of County Commissioners' Transit Division on Behalf of TPO

LOCAL GOVERNMENT ACTION NEEDED: None

BACKGROUND: The Bayway Transit Development Plan (TDP) Major Update 2027–2036 is a ten-year strategic planning document that guides the development, operation, and improvement of the transit system. Completion of TDP is required by the Florida Department of Transportation (FDOT) to remain eligible for state grant funding. Major TDP updates are conducted every five years and are coordinated with the Metropolitan Planning Organization's (MPO) Long-Range Transportation Plan (LRTP).

TDPs include the following required elements:

- Operating Context - an analysis of relevant data to assess the current and potential future operating environment to identify service gaps and/or system deficiencies
- Land Use and Corridor Development Assessment – provides tools and techniques to help transit systems understand and respond to needs and any potential barriers
- 10-Year Operating and Capital Program – outlines projects and strategies to fulfill the community's vision for transit over the next decade

The Existing System Review provides a comprehensive overview of the Bayway transit system and serves as the foundation for understanding the operating context in which transit services are delivered. The review provides a baseline assessment of current conditions that evaluates service performance, operational characteristics, ridership trends, and key demographic and socioeconomic factors that influence transit demand throughout the area.

The review was developed through a detailed analysis of:

- Data collected from local, regional, state, and national sources;
- An assessment of the service area to identify transit-dependent populations and areas with potential unmet mobility needs;
- A review of relevant local government plans, policies, and transportation initiatives to ensure consistency with broader regional goals; and
- Input gathered through public meetings, surveys, stakeholder interviews, and other engagement activities designed to understand rider experiences and opportunities for improvement.

A presentation will be provided to highlight key findings and use maps, graphs, and other visual tools to illustrate existing conditions within the Bayway transit system. It will also summarize public and stakeholder engagement results that outline emerging community needs, preferences, travel patterns, and investment priorities. These findings establish the foundation for identifying future transit needs, opportunities, and strategies, which will be developed and presented to the Board for

consideration at the next meeting.

RECOMMENDED ACTION: This item is for information only. Contact Lamar Hobbs, Bay County Board of County Commissioners, at 850-248-8161 or lhobbs@baycountyfl.gov, if additional information is needed.

TRANSIT UPDATE

**TRANSIT
INFORMATION
PACKAGE**

LEGAL UPDATE

ADJOURNMENT